

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
TUESDAY, APRIL 15, 2025  
10:00 A.M. REGULAR SESSION**

A regular meeting of the Commissioners' Court of Upshur County, Texas was held on Tuesday, April 15, 2025 at 10:00 a.m., with the following members of the Court being present, to-wit:

Present:        Todd Tefteller – County Judge, presiding  
                 Gene Dolle – Commissioner Pct. #1  
                 Dustin Nicholson – Commissioner Pct. #2  
                 Mike Ashley – Commissioner Pct. #3

Jay W. Miller – Commissioner Pct. #4 was absent.  
Judge Todd Tefteller called the meeting to order at 10:00 a.m.

**1. Invocation and Pledges**

Prayer was led by Commissioner Dolle.

Pledges to the U.S. & Texas flags led by Commissioner Nicholson.

**2. Citizens Comments.**

Debra Brinkley announced the dedication of the Bethlehem School historical marker set for May 3, 2025 at 11:00 a.m. and invited everyone to attend.

Judge Tefteller announced the appointment of Commissioner Jay W. Miller to serve on the Texas Association of Counties Information Resources Agency Board for the FY 2025-2026.

**3. Consider and take action on approval of:**

- A. The minutes of previous meetings;**
- B. Payroll changes;**
- C. Payroll;**
- D. Budget amendments;**
- E. Accounts Payable;**
- F. Accept for Recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Certificate of Liability Insurance for Rite Construction & Roustabout Services; Burn Ban Cancellation 3/28/2025; and, applications for use of Upshur County roads and rights-of way and permit requests.**

Motion by Commissioner Dolle with a second by Commissioner Ashley to approve items 3 A-F. Motion carried 3-0 with Commissioner Nicholson abstaining.  
(SEE ATTACHED)

- 4. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.**

No updates or discussion.

- 5. Hear from Sheriff Webb for the presentation of the Lifesaving Award.**

Sheriff Webb presented the Lifesaving Award to Deputy Lucrecia Davidson for her actions to save the life of a man who had a medical emergency from a possible overdose on March 27, 2025. He survived this incident.

- 6. Discuss and take action to approve a Proclamation declaring April as Sexual Assault Awareness Month in Upshur County.**

Hollie Bruce, CEO with the Women's Center of East Texas, read the Proclamation to the Board. Motion by Commissioner Nicholson with a second by Commissioner Dolle to approve the Proclamation declaring April as Sexual Assault Awareness Month in Upshur County. Motion carried 4-0. Unanimous vote in favor.

- 7. Discuss and take action to accept for recording the re-plat for Lot 64 Phase 4 and Lot 78 Phase 5 of Barton Springs Estate.**

Motion by Commissioner Dolle with a second by Commissioner Nicholson to accept for recording the re-plat for Lot 64 Phase 4 and Lot 78 Phase 5 of Barton Springs Estate. Motion carried 4-0. Unanimous vote in favor.

- 8. Discuss and take action to approve moving the door in the IT closet at the Rock Building from Juvenile Probation to open in the main hall.**

Kevin Crutsinger, Building Maintenance Supervisor, presented sketches of the remodel to move the door in the IT closet at the Rock Building to open in the main hall. Motion by Commissioner Dolle with a second by Commissioner Nicholson to approve moving the door in the IT closet at the Rock Building from Juvenile Probation to open in the main hall. Motion carried 4-0. Unanimous vote in favor.

- 9. Discuss and take action to approve the certification of a total of \$1,297.40 received from the sale of scrap metal at Road & Bridge for the period 04/01/2025 thru 04/14/2025.**

Motion by Commissioner Dolle with a second by Commissioner Ashley to approve the certification of a total of \$1,297.40 received from the sale of scrap metal at Road & Bridge for the period 04/01/2025 thru 04/14/2025. Motion carried 4-0. Unanimous vote in favor.

- 10. Discuss and take necessary action concerning the use of cellular telephones to access the Upshur County Business Use ONLY Wifi.**

Erin Wade with Gilmer Computer Tech presented her concerns with employees' use of personal cellular telephones using the County Wifi. Commissioner Nicholson made a motion to approve the Upshur County IT Department to draft a notice to all county elected officials and department heads and to change the wifi passwords in these buildings and areas and not to be given to the county employees for personal use and once the Judge reviews the documentation, send it out to all employees and department heads and the Judge is authorized to sign it for the Commissioners. Motion carried 4-0. Unanimous vote in favor.

Court recessed at 10:55 a.m.

Court came back from recess at 11:03 a.m.

- 11. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:**

\_\_\_\_\_ Section 551.071 (consultation with attorney(s));

A,B Section 551.072 (deliberation regarding real property);

A,B Section 551.0725 (deliberation and discussion of contracts being negotiated);

\_\_\_\_\_ Section 551.073 (deliberation about gifts and donations);

C Section 551.074 and 551.0745 (personnel matters);

\_\_\_\_\_ Section 551.076 (deliberation about security audits or security devices).

**TO WIT:**

- A. Consideration of the Round XII Project administration in reference to the Courthouse Renovation.**
- B. Consideration of Round XII Renovation Funding and ARPA Grant requirements consistent therewith.**
- C. Discussion of a County wide policy to prohibit all County employees and department heads from accessing the Upshur County Wifi network via cellular telephones.**

Court went into **CLOSED SESSION** at 11:04 a.m.


- 12. The Court will re-convene into open session and take any action necessary as a result of Executive Session.**

The Court re-convened into **OPEN SESSION** at 11:35 a.m.

Motion by Commissioner Nicholson with a second by Commissioner Dolle to compensate a Sheriff employee for 11 hours out of the Maintenance budget. Motion carried 4-0.  
Unanimous vote in favor.

**13. Adjourn.**

Motion by Commissioner Nicholson with a second by Commissioner Dolle to adjourn the meeting. Motion carried 4-0. Unanimous vote in favor. Meeting adjourned at 11:38 a.m.

ATTEST:  
  
\_\_\_\_\_  
TERRI ROSS, UPSHUR COUNTY CLERK

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.